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UNITED STATES DEPARTMENT OF AGRICULTURE
Food Distribution Administration
Washington 25, D. C.

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CURRENT SUPPLY ESTIMATES

April 5, 1943

SPECIAL COMMODITIES BRANCH MEMORANDUM NO. 22

To: All Divisions and Sections, Special Commodities Branch
From: H. C. Albin, Chief, Special Commodities Branch
Subject: Supply Estimates Committees

Director's Memorandum No. 16, Supplement 9 directs each of the Commodity Branches to establish Supply Estimates Committees for the purpose of facilitating the allocation of food supplies. In compliance with the instructions contained in the above memorandum the Chief of each of the Commodity Divisions will proceed as follows:

1. Divide assigned commodities into related groups and select a chairman for each group. (A committee should be established for individual commodities if physical properties or the supply situation warrants).
2. Transmit the names of recommended committees and the Chairman of each, together with the names of appropriate representatives of other branches or agencies, to the Chief of the Branch for approval.

After approval, the recommendations will be transmitted to the Chief of the Operational Planning and Services Division, who shall prepare memoranda, for the signature of the Branch Chief or the Director as appropriate, requesting the following:

1. Appointment of a representative of Requirements and Allocations Control to act as secretary of the Committee.
2. Designation of members by the Director of Food Production Administration and the Chief of the Bureau of Agricultural Economics, who can act as responsible representative of these agencies.
3. Appointment of any other members considered necessary by the Branch Chief or appropriate Division Chief.

Upon receipt of the above designations the Chief of the Operational Planning and Services Division will inform the chairman of his appointment and the membership of his committee.

H. C. Albin

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535

MEMORANDUM

TO : DIRECTOR

FROM :

SUBJECT: [Illegible]

DATE: [Illegible]

RE: [Illegible]

1. [Illegible]

2. [Illegible]

3. [Illegible]